



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

You are invited to a
Pre-Submittal Outreach Conference
For
Interested Prime Contractors and Subcontractors
For
The Washington State Department of Enterprise Services
Project No.2013-247
Advanced Manufacturing and Technical Center Renovation
Everett Community College AMTEC site: 1001 Broadway "Providence" building,
Everett Washington 98201

Estimated base bid range cost \$2,300,000 - \$ 2,500,000

The Department of Enterprise Services (DES) invites you to attend a Pre-Bid Conference to discuss the coming public bid for Project No 2013-247.

For submitter convenience (attendance is optional), one session will be conducted:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Friday Feb 7, 2014	2:00 PM – 4:00 PM	U.S. Small Business Administration, Training Room 2401 4 th Ave Suite 450 Seattle, WA 98121 (4 th & Battery Building)

The Pre-Submittal Conference is an opportunity for interested prime contractors and subcontractors to learn about the project and solicitation process. Attendees will meet the Project Director and Outreach Manager and will learn about the diversity expectations for the project. The conference is also an opportunity for interested contractors to network and share suggestions for ensuring an inclusive, open and competitive process.

Representatives from DES's Diversity Program, the Office of Minority and Women Business Enterprises, and the Department of Veterans Affairs may also be in attendance to discuss the state's diversity goals.

Sample agenda is attached and is subject to change. We look forward to meeting you.

SEATTLE LOCATION

Date: February 7, 2014
Time: 2:00 PM – 4:00 PM
Location: U.S. Small Business Administration, Training Room
2401 4th Ave Suite 450
Seattle, WA 98121
(4th & Battery Building)

Required attendees: State DES & DVA Project Team for Project No. 2013-247
EvCC Advanced Manufacturing Training Center
Renovation

Optional attendees: Interested Prime Contractors, Subcontractors

<i>Time</i>	<i>Topic</i>
2:00 pm	<ul style="list-style-type: none">▪ Welcome and Introductions<ul style="list-style-type: none">▪ State DES Team Members For Construction Project 2013-247▪ Attendees
2:20 pm	<ul style="list-style-type: none">▪ Purpose of the Pre-Submittal Event
2:30 pm	<ul style="list-style-type: none">▪ Overview of Project 2013-247<ul style="list-style-type: none">▪ Past▪ Present▪ Future
2:50 pm	<ul style="list-style-type: none">▪ Projected Schedule of Solicitation Process
3:05 pm	<ul style="list-style-type: none">▪ DES & OMWBE & DVA Diversity Presentation
3:25 pm – 4:00 pm	<ul style="list-style-type: none">▪ Floor open for Contractor:<ul style="list-style-type: none">▪ Questions▪ Best Practices▪ Challenges▪ Suggestions

Parking: Street and local lot